

September 27, 2024

Dear Parents/ Guardians/ Relatives and Friends,

Hope this letter finds you well. As part of our TOH Homecoming activities foods might be distributed by the concerned parents, guardians, relatives, and friends. Your commitments are appreciated, but there are restrictions the office looks forward. These measures are designed to ensure a safe and inclusive environment for everyone, especially those with food allergies and dietary restrictions.

As discussed from the office and student council sponsor have been agreed.

The following will be in place:

Restrictions

- *Foods must be in pack from reliable stores or manufacturers, sealed and not opened including water and beverages. Candies are allowed but sealed.*
- *Expired dates must be checked on the label and should not distributed.*
- *Home baked goods and beverages are strictly prohibited or not allowed.*

Food distribution area and cleanup.

- *Distribution of foods must be during after school only to avoid foods scattered in the classrooms and students will be ready for school.*
- *Competing district / school provided breakfast and lunch are not allowed.*
- *There should one place for distribution recognized by the school. The area for distribution of foods will be marked as “Food Distribution Area” no other places.*
- *Packaging, leftover, thrown foods must be picked and take it home.*
- *Bring your own trash bag for packing. The distribution area must be clear from trash.*

Food preparation and distribution time.

2:00 PM - register your foods in the office. This is for tracking if there are complaints.

2:30 PM - food preparation at the designated area.

3:05- 3:10 - distribution of foods to students.

3:15 PM – food distribution is over. Students going to AHA are ready for class.

2:30-3:30 Friday, Oct. 4, 2024. Last distribution of foods, candies, beverages and bottled water.

Hoping your understanding on this matter.

*Elmer Invento and Lanie Galla
StuCo Sponsors*

*Richard Moore
Principal*